

## Special Instructions From Shipper (Or Consignee) For Amending /Unlocking BLs

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Ref No :  
SOB Date :  
Lock Date & Time :  
Unlock Instruction Date & Time :  
Reasons For Unlocking :

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\*Below fields to be filled by Econship's local Representative

ETA POD :  
3 Working Days Before ETA :  
Deadline For Filing In Customs :  
Approximate Cost Of Amendments :  
Charges For Unlocking : 100 USD

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Processing Instructions Acceptance Date :  
BL unlocking Date & Time :  
BL re-locking Date & Time :

Required documents Receiving Date :  
Amendment Completion Date & Time :  
Additional Cost If Any :

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I confirm & instruct Econship to unlock my above BL or finalise my above BL(if not finalised)  
I agree to bear the above charges & shall not hold Econship liable for any additional that may arise during the correction processes.  
I shall not hold Econship liable for any delay in delivery for this shipment

Shipper  
Name:  
Date :

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*\* This SOP is implemented to assist the shippers & consignees from costs/penalties from the Government Authorities. Once confirmed by email, Econship's representative would make instructions in the Ref's Remark for the quick & efficient follow through for the correction process.*

*\* Instructions from customers shall be replied to within 60 minutes*

*\* Upon receipt of Declaration as above from customers, Econship would proceed for (1) Unlocking BL in less than 4 hours if Deadline for manifesting is not passed (2) Less than 1 working day if deadline for manifesting is passed*

*\* This is part our Quality Manual*